

CS-21-227

BOCC CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM3178A1

GENERAL INFORMATION

Requesting Department County Manager/OMB

Contact Person: Marshall Eyerman

Telephone: (904) 530-6011 Fax: () _____ Email: meyerman@nassaucountyfl.com

CONTRACTOR INFORMATION

Name: Local Government Solutions, LLC

Address: 816 Arbor Pointe Ave., Minneola, FL 34715
City State Zip

Contractor's Administrator Name: Alan Rosen Title: _____

Telephone: (954) 644-9999 Fax: () _____ Email: alanmpa2005@gmail.com

IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF CONTRACTOR (NAME AND EMAIL ADDRESS)

Authorized Signatory Name: Alan Rosen

Authorized Signatory Email: alanmpa2005@gmail.com

CONTRACT INFORMATION

Contract Name: Interim Staffing

Description: Interim Staffing

GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.

Terms: Payment Period: _____ Amount per Period: _____

Total Amount of Contract: \$17,820
APPROXIMATE IF NECESSARY

Source of Funds: 01-73-519-51-531000 Cancellation: _____

Authorized Signatory: Taco Pope, County Manager

IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC

Contract Dates: From: Execution to: 3 month

Status: ___ New ___ Renew ___ Amend# ___ WA/Task Order

How Procured: ___ Sole Source ___ Single Source ___ ITB ___ RFP ___ RFQ ___ Coop. ___ Other _____

If Processing an Amendment:

Contract #: _____ CM3178 Increased Amount of Existing Contract: _____

New Contract Dates: 6/3/22 to 8/3/22 Total or Amendment Amount: _____

Continued on next page

CHECKLIST		
<i>Complete and attach before sending contract for final signature</i>		
Requirement	Description	Certified Complete By
Contract, Exhibits and Appendices	1) The contract and all documents incorporated by reference in the contract, including exhibits and appendices are attached (including E-Verify, Pricing, Scope, etc.) and properly identified; and 2) All such documents have been read and agreed to in their entirety by originating department and any faculty and staff members who have obligations under this contract.	ME
Name, Address, Contact Person	The full name, address, legal status (i.e., corporation, partnership, etc.) and contact person of other party are included.	ME
Understanding	Written contract matches the verbal understanding of all parties. All terms and conditions conform to the final negotiations/agreement of the parties.	ME
Competition/Conflicts and Existing Contracts/ Compliance	This contract does not conflict with any other contracts, promises or obligations of the BOCC. The requesting department verifies the BOCC can comply with all terms and conditions.	ME
Other Necessary Agreements	All other necessary agreements or waivers referred to in contract have been obtained and are attached and properly identified for reference.	ME
Indemnification	BOCC may not indemnify, hold harmless, be liable to, or reimburse any other party to the contract for claims, lawsuits, damages, attorney fees, or losses incurred by that party in connection with the contract.	ME
Term of Contract	Start and end dates of contract are included. Any renewals are included.	ME
Warranties/Guarantees	Warranties or guarantees give satisfactory protection.	ME
Insurance	Risk manager _____ has or _____ will approve insurance clauses. Levels confirmed ins requirements	ME
Governing Law	The contract is governed under the laws of the State of Florida. The contract may be silent on this issue but in no event will another state's law govern the agreement.	ME
Confidentiality Agreements	All nondisclosure clauses include exceptions regarding disclosure as required by law. If not applicable, indicate "n/a."	CA
Printed/Typed Names	Names of all persons signing contracts are printed or typed below signatures.	ME

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. Doug Podiak 5/19/2022
 Department Head Signature** Date Submitting Department
2. Russell Adams 5/20/2022
 Procurement Date JP
3. Chris Lacambra 5/20/2022
 Office of Management & Budget Date 5/20/2022
4. Denise C. May 5/20/2022
 County Attorney/Contract Management Date

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

5. Taso E. Popoy AICP 5/20/2022
 County Manager Date

**** THE DEPARTMENT HEAD SIGNING THIS DOCUMENT CERTIFIES THEY HAVE CONFIRMED FUNDING PRIOR TO SUBMITTING THIS FORM.**

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION

FIRST AMENDMENT TO CONTRACT
FOR PROFESSIONAL SERVICES

THIS AMENDMENT made and entered into on 5/22/2022 by and between the **Board of County Commissioners of Nassau County**, Florida, a political subdivision of the State of Florida, hereinafter referred to as the "County", and **Local Government Solutions, LLC**, a Florida Profit Corporation, whose office address is located at 816 Arbor Pointe Avenue, Minneola, Florida 34715, hereinafter referred to as "Consultant".

WHEREAS, the parties entered into a Contract on or about May 3, 2022; and

WHEREAS, the Contract provided for an initial performance period from May 3, 2022, the date of execution, through one month (June 3, 2022) with the option to extend the performance period upon mutual written agreement by both parties, if necessary; and

WHEREAS, the County has determined it to be necessary to extend the performance period of the Contract through August 3, 2022; and

NOW, THEREFORE, for and in consideration of the promises and mutual covenants and understanding contained herein, the parties hereto do mutually agree as follows:

1. The Contract shall be amended to extend the performance period through August 3, 2022.

2. All other provisions of the Contract not in conflict with this Amendment shall remain in full force and effect.

**BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA**

Taco E. Pope, AICP

By: Taco E. Pope, AICP

Its: Designee

Date: 5/20/2022

LOCAL GOVERNMENT SOLUTIONS, LLC

Alan Rosen

By: Alan Rosen

Its: CEO

Date: 5/22/2022


Certificate Of Completion

Envelope Id: 877F92A9496046FE967A04383540A1BF	Status: Completed
Subject: Please DocuSign: CM3178 A1 - Local Gov Solutions - PW Support - \$17,820	
Source Envelope:	
Document Pages: 96	Signatures: 7
Certificate Pages: 6	Initials: 1
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Marshall Eyerman
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	MEyerman@nassaucountyfl.com
	IP Address: 50.238.237.26

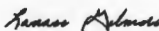
Record Tracking

Status: Original	Holder: Marshall Eyerman	Location: DocuSign
5/19/2022 7:33:31 AM	MEyerman@nassaucountyfl.com	


Signer Events

Signer Events	Signature	Timestamp
Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Signed by link sent to dpodiak@nassaucountyfl.com Using IP Address: 50.238.237.26	Sent: 5/19/2022 7:40:50 AM Viewed: 5/19/2022 8:07:46 AM Signed: 5/19/2022 8:08:40 AM

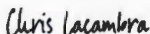
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Signed by link sent to lgilmore@nassaucountyfl.com Using IP Address: 50.238.237.26	Sent: 5/19/2022 8:08:43 AM Viewed: 5/20/2022 12:53:19 PM Signed: 5/20/2022 12:53:50 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Signed by link sent to tpoore@nassaucountyfl.com Using IP Address: 50.238.237.26	Sent: 5/20/2022 12:53:54 PM Viewed: 5/20/2022 1:16:18 PM Signed: 5/20/2022 1:20:24 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Chris Lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Signed by link sent to clacambra@nassaucountyfl.com Using IP Address: 50.238.237.26	Sent: 5/20/2022 1:20:27 PM Viewed: 5/20/2022 2:46:09 PM Signed: 5/20/2022 2:46:19 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
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Denise C. May
 dmay@nassaucountyfl.com
 Assistant County Attorney
 Nassau County BOCC
 Security Level: Email, Account Authentication (None)

Denise C. May

Signature Adoption: Pre-selected Style
 Signed by link sent to dmay@nassaucountyfl.com
 Using IP Address: 50.238.237.26

Sent: 5/20/2022 2:46:23 PM
 Viewed: 5/20/2022 5:38:36 PM
 Signed: 5/20/2022 5:39:17 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Taco E. Pope, AICP
 tpope@nassaucountyfl.com
 County Manager
 Nassau County BOCC
 Security Level: Email, Account Authentication (None)

Taco E. Pope AICP

Signature Adoption: Pre-selected Style
 Signed by link sent to tpope@nassaucountyfl.com
 Using IP Address: 174.212.36.202
 Signed using mobile

Sent: 5/20/2022 5:39:20 PM
 Viewed: 5/20/2022 6:51:42 PM
 Signed: 5/20/2022 6:51:58 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Alan Rosen
 alanmpa2005@gmail.com
 CEO
 Security Level: Email, Account Authentication (None)

Alan Rosen

Signature Adoption: Pre-selected Style
 Signed by link sent to alanmpa2005@gmail.com
 Using IP Address: 184.88.22.121

Sent: 5/20/2022 6:52:01 PM
 Viewed: 5/20/2022 8:18:13 PM
 Signed: 5/22/2022 10:25:53 AM

Electronic Record and Signature Disclosure:
 Accepted: 5/20/2022 8:18:13 PM
 ID: 5f4d1b3e-791d-4cb2-96a7-889b30d4bcf3

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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BOCC AP
 boccap@nassauclerk.com
 Nassau County Clerk
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 5/22/2022 10:25:57 AM

Electronic Record and Signature Disclosure:
 Accepted: 2/4/2021 9:59:11 AM
 ID: 6238f06a-a4ad-4d45-a7f5-929d04629059

Clerk Admin
 ClerkServices@nassaucountyfl.com
 Security Level: Email, Account Authentication (None)

COPIED

Sent: 5/22/2022 10:25:58 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
RLS Distro RLSDistribution@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 5/22/2022 10:25:59 AM
Procurement Staff procurementstaff@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 5/22/2022 10:26:00 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/19/2022 7:40:50 AM
Certified Delivered	Security Checked	5/20/2022 8:18:13 PM
Signing Complete	Security Checked	5/22/2022 10:25:53 AM
Completed	Security Checked	5/22/2022 10:26:00 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.